

CENTRAL ADELAIDE LOCAL HEALTH NETWORK

2024 MARY OVERTON AND RAH EARLY CAREER FELLOWSHIP'S

Instructions to Applicants

Objectives

CALHN Research Services is excited to again be offering two Early Career Research Fellows commencing in 2024 – Mary Overton Early Career Fellowship and RAH Early Career Fellowship.

The aim of both schemes is to encourage a person of outstanding ability to make biomedical research a career.

To achieve this outcome CALHN Research Services is offering a Research Fellowship to the successful candidate for a maximum term of three years.

It is anticipated that the provision of funding through this scheme will make candidates competitive for various early career fellowships (e.g. NHMRC CDA Level 1).

Eligibility

- **Successful recipients will be employed by CALHN**
- University graduates with a doctorate or equivalent higher degree, in biomedical or health sciences or relevant specialist training and research.
- Be actively engaged in health-related research
- Have no more than **4 years** postdoctoral training.
- Show evidence of original intellectual input into research.
- Show evidence of high quality research output which has been published in international peer-reviewed journals.
- Show evidence of ability to undertake collaborative research.
- Be involved in other professional activities.

The following criteria may be used to judge research capabilities when viewed against the stage of the applicant's research career and opportunities:

- Publication in highly rated international journals, in particular the number of publication when examined against opportunities to publish
- Presentations at national and international conferences with a greater weighing if the applicant was an invited speaker
- Prizes/awards and evidence of independent research

The Early Career Fellow must be based within the Adelaide BioMed City with a clear benefit and link to the Royal Adelaide Hospital.

The Early Career Fellow must propose research that directly links to and benefits the Royal Adelaide Hospital. This can be through participant recruitment (Royal Adelaide Hospital patients), sample collection and analysis, or use of the clinical trial facilities. The Early Career Fellow must outline how one or more of the criteria is met in the application form and describe the direct link to the RAH.

The application must be endorsed with the signature of the proposed supervisor and the signature of the RAH Head of Department or Hospital Unit, sponsoring the project.

Conditions of Award

- Tenure of the Fellowship will be up to 3 years.
- Progress will be assessed by means of an annual report and possibly an interview, as determined by the CALHN Research Scholarships and Fellowships Review Panel.

- It is a condition of appointment that the **Early Career Fellow** must apply for an appropriate research fellowship or other external salary funding no later than the 3rd year of appointment.
- Term of this fellowship will be based on annual contract renewal subject to satisfactory progress and annual funding and may not be extended.
- Appointment is required to commence by **1st January 2024**.
- The fellowship must be based in a suitable laboratory within the Adelaide BioMed City. The fellowship applicants should contact a suitable host laboratory linked to the Royal Adelaide Hospital, Adelaide BioMed City to develop a mutually agreed research proposal in consultation with the laboratory head.
- Neither fellowship are transferrable and no other fellowship/scholarship may be held concurrently.
- On acceptance of these terms and conditions, ***the recipient must contact their RAH Department supervisor and HR to obtain employment within CALHN*** on a taxable salary corresponding to an appropriate level of SA Health grant-funded scientist scales. The offer of employment is subject to SA Health Human Resource policies and procedures, including relevant police clearances and visa requirements, intellectual property policies and codes of ethical conduct. In the event that the recipient is unable to meet the requirements of the Human Resource policies and procedures for whatever reason, the CALHN Research Scholarships and Fellowships Review Panel reserves the right to withdraw the fellowship offer without prejudice and award this fellowship to another applicant.
- Salary and condition of employment:
 1. Must be employed by CALHN.
 2. Taxable salary corresponding to an appropriate level of SA Health Grant-Funded scientist level 2 (GSC2) full time (1 FTE) salary including on-costs and maintenance. Total value of funding will be dependent on employment
 3. Annual leave and sick leave provisions as per CALHN/SA Health entitlements.
 4. Conference leave on application only
- Successful recipients should notify CALHN Research Services of any changes of circumstance or interruptions that may impact the undertaking of the Fellowship. If the work of the recipient of the award is interrupted for a period of time CALHN Research Services may grant an intermission to tenure of the award, payments will be withheld during the period of intermission. The funding body has no provisions to grant paid maternity or parental leave.
Successful applicants must submit an annual progress report, due 1 March following the first and second year of the Fellowship and a final report must be provided within in 3 months of completion of the scholarship period to CALHN Research Services. The successful applicant may be required to present findings if requested by the CALHN Research Scholarships and Fellowships Review Panel or CALHN Research Services.
- Current Ethics approval specific to the project (if applicable) and Governance approvals are required before commencement of the project and before funding is made available. For guidelines and checklists please go to the RAH Website: <https://www.rah.sa.gov.au/research>
- Acknowledgement of support should be included with all published results (journal and abstracts) in the following manner “This project was undertaken whilst holding a Royal Adelaide Hospital Mary Overton Early Career Fellowship or Mary Overton Early Career Fellowship” (as applicable).
- The CALHN Research Scholarships and Fellowships Review Panel reserves the right to recommend that no award be made if in its opinion there are no suitable applicants.
- In the event the recipient cannot complete the tenure of the fellowship for whatever reason, including the successful award of an external fellowship or salary support, any funding remaining against this fellowship (including salary, on-costs and maintenance funds) will cease, and any balance of funds will be forfeit.
- This fellowship is awarded on the basis of available funding through CALHN Research Services and the Health Services Charitable Gifts Board, and may be withdrawn at any time should insufficient annual funding be made available for this fellowship
- The recipient agrees to accept responsibility for the performance of the study in compliance with all SA Health policies and procedures, WHS and regulatory requirements governing the use of the facilities utilised and agree to carry out the study in accordance with the Australian Code for the Responsible Conduct of Research.
- Before and during the tenure of this fellowship the recipient agrees to inform CALHN Research Services in writing, of any situation whereby they may not or may no longer be able to abide by these

terms and conditions, and agree that this information may be used by the CALHN Research Scholarships and Fellowships Review Panel to reassess your continued eligibility for this Fellowship.

APPLICATION GUIDELINES

- **Please use the Application Form Provided**
- Applicant to provide a **CV** (no more than four pages). CV's to include academic qualifications, teaching experience, professional experience, prizes and awards, publication history (maximum of 8 most relevant recent publications - no abstracts), presentations etc
- **Academic Records/Transcripts:** Attach clear photocopies of undergraduate & postgraduate records.
- **Compliance Approvals:** Ethics and Governance approvals are required before **commencement of the project and funding is made available.**
- **Referees Reports:**
 - a) Applicant to provide the names and contact details of the two referees whom they have asked to submit a referee report to CALHN Research Services
 - b) Referee's Reports must be submitted using the report template provided with the application guidelines. It is the responsibility of the applicant to ensure that the reports are received by CALH Research Services on or before the closing date. A copy of the application must be provided to each referee.
- **Certification:** Please include a letter of certification from each of the following:
 - a) **Head of the laboratory or Head of Department**, 'supporting the application and confirming that appropriate general facilities will be available to the applicant and that the proposed research project will be carried out strictly in accordance with the Australian Code for the Responsible Conduct of Research'.
 - b) **Proposed supervisor.**

SUBMITTING THE APPLICATION

- Please use Application Form provided with these guidelines.
- Applications that exceed specified limits will be discarded. Please do not send hard copies.
- When submitting your applications please ensure the following;
 - a) Application is a searchable pdf file (a word document can be converted to a pdf by going to FILE – "save as" and changing it to a pdf.)
 - b) All attached documents are named using the following naming convention;
 - ❖ **Application Form (PDF):** Surname_2024_ECR_Fellowship_App.pdf
 - ❖ **Certification Letter(s):** Surname_2024_ECRF_Head-Dept_Cert.pdf **and** Surname_2024_ECRF_Supervisors_Letter.pdf.
 - ❖ **CV:** Surname_2024_ECRF_CV.pdf
 - c) Submitted via email by the closing time/date to: Health.CALHNResearchGrants@sa.gov.au
 - ❖ **Email subject titled:** *Surname | 2024 Early Career Research Fellowship Application*
 - ❖ Ensure all application documents are attached (including Letter of Certification from Department Head)
 - ❖ ***You will receive an automatic reply that your application has been received. If you do not receive this please contact the RGO.***

APPLICATIONS CLOSE: 4PM Monday 28 August 2023

For more information

CALHN Research Services
T: (08) 7117 2217
E: Health.CALHNResearchGrants@sa.gov.au

Level 3, Roma Mitchel House
136 North Terrace
ADELAIDE SA 5000



www.ausgoal.gov.au/creative-commons

© Central Adelaide Local Health Network. All rights reserved