

Frequently Asked Questions

CALHN Expiation Notice Process

Authorised Officers are engaged to monitor and regulate traffic across all Central Adelaide Local Health Network (CALHN) sites to ensure staff and the public are compliant with the rules and regulations under the Health Care Act 2008 (the Act) – Section 42 Hospital By-Laws.

To support and ensure parking is fair and equitable across SA Health sites, visitors and staff parking on hospital grounds may be issued parking expiation notices if they park in restricted access areas, exceed allocated car parking time or behave in a disorderly manner.

Authorised Officers issue all expiation notices in accordance with the relevant State Act and SA Health Expiation Notice Procedure.

In what types of situations might I receive an expiation notice?

- Car Parking and traffic offences within hospital grounds
- Disorderly or offensive behaviour within hospital grounds
- Damage to property, buildings or grounds within hospital
- Any other rules and regulations as outlined in Section 42 Hospital By-Laws

What happens if you receive an expiation notice?

- When an expiation notice is issued, you have 28 days to pay or appeal the notice from the date of issue.
- If the notice has not been paid or appealed after 28 days, you will receive a reminder and additional fees will be incurred.
- You will be given a further 14 days to pay the fine before the notice is escalated to the Fines Enforcement and Recovery Unit (FERU).
- From this point you can make payment directly to, or appeal via the Fines Enforcement and Recovery Unit (FERU).

How to pay an expiation notice

- In person to the Cashier at the Royal Adelaide Hospital or The Queen Elizabeth Hospital.
- Over the phone by credit card - Ph: 1800 138 189.
- If your expiation notice progresses to the Fines Enforcement and Recovery Unit (FERU) a payment arrangement can be set up for a fee.

Please ensure you provide your expiation notice number when making payment.



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How to appeal an expiation notice

- Appeals must be provided in writing to the CALHN Car Park Office before the expiation progresses to the Fines Enforcement and Recovery Unit (FERU).
- Appeals must be submitted with supporting evidence via Email: Health.CALHNExpiationNotices@sa.gov.au or in hard copy to: CALHN Car Park Office, The Queen Elizabeth Hospital, Woodville South SA 5011

Your expiation notice will be put on hold during the appeal process and you will be notified in writing of the outcome.

We will do our best to respond to your appeal promptly, however in some cases there may be a delay while an investigation is undertaken.

The CALHN car park office will endeavour to keep you updated on your appeal process therefore if your circumstances change, please make contact with the office direct.

For more information

Any queries regarding any expiation notices received or appeals in progress can be made to the CALHN Car Park Office.

- Ph: 08 8222 7200
- Email: Health.CALHNExpiationNotices@sa.gov.au

For more information

Operational Services
T: 08 8222 7200
E: Health.CALHNExpiationNotices@sa.gov.au

The Queen Elizabeth Hospital
28 Woodville Road
Woodville South SA 5011



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