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| **INVOICING AND FEE FORM RESEARCH ETHICS & GOVERNANCE APPLICATIONS** |
|  |  |  |  |
| Information required to raise Invoice to be submittedwith initial application via[**Research GEMS**](https://gems.sahealth.sa.gov.au/Account/SignIn) |

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| CPI Name: Enter text | Contact Number: Enter text |
| Clinical Research Coordinator: Enter text | Contact Number: Enter text |
| Study title and Protocol No: Enter text |
| *If known:*  | HREC Reference Number | Enter text | CALHN Reference Number: MyIP | Enter text |

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| Lead Study Site | State | Site Investigator/s |
| Enter text | Enter text | Enter text |
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| Study Type: Select one | Sponsor Type: Select one |
| National Mutual Acceptance (NMA): Select one if yes specify number of additional sites: Enter text |
| *All sites must be listed in the Project Registration in GEMS* |
| Sponsor Site Code: Enter text | Date of Application:Enter text |
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| **INVOICE TO BE ISSUED AND SENT TO** |
| Sponsor Name: Enter text |
| Special Invoice Codes as required by Sponsor (eg Purchase Order #): Enter text |
| Business Address: Enter text  |
| Email Address: Enter text |
| Contact Name: Enter text | Contact Number: Enter text |
| Sponsor Confirmation |
| Signed:  | Date: Enter text |
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| **CALHN HUMAN RESEARCH ETHICS REVIEW FEES** |
| [ ]  **New HREC Application Phase 1 Clinical Trial with Full Commercial Sponsorship** |
| * $8250 + $550 for each additional site, charged on a per site basis (+GST)
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| [ ]  **New HREC Application Clinical Trial with Full Commercial Sponsorship** |
| * $6600 + $550 for each additional site, charged on a per site basis (+GST)
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|  [ ]  **Cooperative Research Group (CRG) Clinical Trial/Non-Commercially Sponsored Clinical Trial** |
| * $1100 + $220 for each additional site, charged on a per site basis (+GST)
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| **CALHN CLINICAL TRIALS RESEARCH GOVERNANCE REVIEW FEES** |
| [ ]  **Clinical Trials with Full Commercial Sponsorship** |
| * $4400 (+GST)
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| [ ]  **IT/Software Fee** * $2250 (+GST) a once off fee to cover licensing fees of the clinical trial management system (CTMS)
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| [ ]  **Cooperative Research Group (CRG) Clinical Trials and other Non-Commercially Sponsored**  **Clinical Trials** |
|  [ ]  Non-commercially sponsored CTN Clinical Trial SSA review * $1100 (+GST)
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|  [ ]  Non-commercially sponsored clinical trial with no CTN submission* $330 (+GST)
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| The single fee for CRG and non-commercially sponsored trials covers the life of the study including any amendments received post-approval. Payment of the TGA’s CTN submission fee (and any other relevant CTN fee) is the responsibility of the CRG or PI and not the InstitutionFees for CRG or non-commercially sponsored studies: may be reduced or waived at the discretion of the HREC/Institution on a case-by-case basis. In accordance with the [SA Health Fees Schedule for Research – Information for Applicants](https://www.sahealth.sa.gov.au/wps/wcm/connect/e2947118-b53c-4400-bbdd-e42d56e5085e/Draft%2Bfees%2Bguidance%2B%28public%29%2B-%2BJun%2B18.pdf?MOD=AJPERES&amp;CACHEID=ROOTWORKSPACE-e2947118-b53c-4400-bbdd-e42d56e5085e-nwMG3Q1), to request a fee waiver or reduction provide supporting business case documentation.  |
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| **SPONSOR/CRG/PAYING INSTITUTION CONFIRMATION** |
| I confirm that it is the intention of the Sponsor/CRG/Paying Institution to enter into a full written Study Agreement, and that before this agreement is executed, the Sponsor has authorised, and will pay for, the performance of study set-up activities, which may include the Site Specific Assessment (SSA) application and CALHN HREC application review and if applicable ongoing amendments and monitoring fees, upon the receipt of a valid tax invoice.\**fees may vary at time of invoice receipt* |
| Name:  | Enter text |
| Signed:  | Enter text | Date: Enter text |

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| **POST APPROVAL MONITORING / ONGOING FEES** |
| All post approval monitoring and other ongoing fees can be found on the SA Health website located here:[https://www.sahealth.sa.gov.au/wps/wcm/connect/public+content/sa+health+internet/about+us/health+and+medical+research/research+ethics/research+ethics+and+governance+fees](https://www.sahealth.sa.gov.au/wps/wcm/connect/public%2Bcontent/sa%2Bhealth%2Binternet/about%2Bus/health%2Band%2Bmedical%2Bresearch/research%2Bethics/research%2Bethics%2Band%2Bgovernance%2Bfees) \*Note: SA Health Research Ethics and Governance Fee Schedule is subject to change\* |